**Parent Invitation to ELL Committee Meeting**

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| --- | --- |
| Date: | Student Name: |
| Grade: | School: |

To The Parent(s)/Guardian(s) Of: Click or tap here to enter text.

An English Language Learner Committee Meeting has been scheduled to discuss information regarding your child’s English language proficiency, academic progress, and the appropriate educational program for your child.

Purpose of the meeting: Click or tap here to enter text.

The meeting is scheduled on:

Date: Click or tap here to enter text.

Time: Click or tap here to enter text.

Place:Click or tap here to enter text.

It is important that you attend and participate in making the educational decisions for your child. If you are unable to attend, you will be notified of the Committee recommendations. If you have any questions, please contact the school at: Click or tap here to enter text.

Invitation by Phone

Date: Click or tap here to enter text.

Staff Member Making Call: Click or tap here to enter text.

Parent Will Attend:

Yes No

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator